

Charity Commission no: 306070
Office of the Scottish Charity Regulator no: SC040357

Fields in Trust
TRUSTEES' REPORT AND ACCOUNTS
for the year ended
31 December 2012

Fields in Trust is the operating name of the National Playing Fields Association

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Administrative Details, Trustees and Advisers

Patron

HM The Queen

President

HRH The Duke of Edinburgh KG KT

Vice Presidents

Gyles Brandreth

Christopher Laing OBE

Derrick Forbes

The Rt Hon the Earl of Stockton

Trustees and members of the Council

The Lord Howard of Rising (Chairman)

Richard Schuster (Vice Chairman)

Jeremy Hammond (Honorary Treasurer)

Tom Barber

Peter Cabrelli

David Elleray

Kate Hoey MP

David Jeffels

Tim Smith

Miles Broadbent

Chris Cobley

Paul Garber

Arnot Hughes

Ivor Morgan

Principal Officers

Chief Executive

Alison Moore-Gwyn (to 31st December 2012)

Helen Griffiths (from 1st January 2013)

Deputy Chief Executive

Don Earley

Director of Communications and of The Queen

Elizabeth II Fields Challenge

Helen Griffiths

Professional Advisers

Bankers

HSBC plc, London

Lloyds Bank plc, London

Clydesdale Bank plc, Edinburgh

Solicitors

Freshfields Bruckhaus Deringer LLP, London

McClure Naismith, Glasgow

Wright Hassall LLP, Leamington Spa

Dundas & Wilson, Glasgow

Auditors

Kingston Smith LLP, London

Investment Managers

M&G Securities Ltd, London

Charity registration number

306070

Company registration number

RC000370 (incorporated by Royal Charter)

Office of Scottish Charity Regulator registration number SC040357

Registered office

15 Crinan Street London N1 9SQ

Fields in Trust is the operating name of the National Playing Fields Association founded in 1925 and incorporated by Royal Charter in 1933

Report of the Trustees for the year ended 31 December 2012

Structure, Governance and Management

Fields in Trust is the operating name of the National Playing Fields Association, a registered charity established in 1925 and incorporated by Royal Charter in 1933. The Charter, together with subsequent amendments, forms its governing document. Fields in Trust operates throughout the UK and is also registered with the Office of the Scottish Charity Regulator (OSCR).

The charity is governed by a Council of a maximum of fourteen Trustees, listed on the previous page, who serve a three-year term and are then eligible to stand for re-election. Trustees are appointed for their relevant experience and for the breadth of contribution they can offer to the charity.

All new Trustees follow a standard induction procedure that briefs them on their duties and obligations under the Charter and highlights their responsibilities as Trustees. During their term of office, they are encouraged to attend relevant external training opportunities.

The Council of Trustees meets at least four times a year and appoints such committees as it deems appropriate to manage the charity's affairs. There are currently three such committees:

- Two country committees covering Fields in Trust's work in Wales and Scotland
- An audit committee
- A fundraising committee

In addition to the committees, the Trustees appoint a Chief Executive who has a delegated authority to implement Council's decisions, and is responsible for the day to day management of the charity and of its highly committed and professional staff members.

Fields in Trust has a wholly owned subsidiary trading company, NPFA Services Limited. During the year, the company has carried out sponsorship, publicity, PR and events activities in connection with Fields in Trust's major protection programme, the Queen Elizabeth II Fields Challenge, which is referred to later in this report.

Risk management

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to monitor and manage those risks and to mitigate, where possible, any impact they may have on the charity and on its financial stability. During the year, the Trustees have regularly reviewed the controls that have been put in place and are satisfied that they are sufficient for the safe and continued operation of the charity.

Objectives and activities

Fields in Trust's mission is to ensure that everyone – young or old, able or disabled and whether they live in an urban or rural environment – has free access to good quality, local outdoor space for sport, play and recreation. Our legal protection of playing fields ensures that these facilities are available to be enjoyed now and by future generations.

Aims

Fields in Trust aims to be the leading independent organisation working throughout the United Kingdom to protect and provide good quality, attractive, local facilities to enable all sections of the community to participate in sport, play and informal recreation. Through our work we aim to improve both the health and quality of life of communities by securing access to recreational space.

Public Benefit

In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. Fields in Trust's work benefits people of all ages throughout the UK and without restriction of any kind. The facilities that Fields in Trust protects are free at the point of access for all and ensure that communities across the country have access to outdoor spaces for

sport, play and recreation. We also dispense a range of independent advice through consultation and a pool of resources that are available to download free of charge from our website. This advice provides communities with information on a range of playing field management issues and how to run a campaign to save a playing field under threat.

Key objectives for the year

The recent main focus of Fields in Trust has been the planning and initial delivery of its Diamond Jubilee and Olympic Legacy programme The Queen Elizabeth II Fields Challenge*. 2012 was therefore an important year for the organisation with the key objective of the Trustees being the successful execution of this flagship programme.

The organisation's objectives were to:

- Safeguard a network of 2,012 outdoor recreational spaces including parks, sports pitches, playgrounds, bicycle trails and nature reserves across the UK
- Facilitate community events on protected outdoor recreational spaces under the Have a Field Day banner
- Continue to build a successful working relationship with the programme's principal partner ASDA and the ASDA Foundation
- Use the opportunity to approach new and diverse funders to enable Fields in Trust improvement grants
- Build on productive alliances with partner organisations including SITA Trust and Sport England to enhance and improve protected fields
- Maintain an active and relevant position in policy issues relating to outdoor recreational space
- Fulfil the organisation's responsibility to existing protected sites
- Create a lasting legacy from the landmark events of 2012 that will serve to benefit communities now and for generations to come
- Contribute to the continuity of the organisation's history by delivering a programme which resonates with its Royal patronage
- Create a more sustainable future for the organisation as a result of increased reach and exposure.

**please note that this programme is known as The Queen Elizabeth Fields Challenge in Scotland. All references to the Challenge in this report are intended to read thus when concerning fields in Scotland.*

Strategy

Building on the successful start of the programme that saw Fields in Trust reach 940 sites nominated for inclusion in The Queen Elizabeth II Fields Challenge by 31st December 2011, the organisation continued to work within its agreed strategy to deliver its overall goals.

Direct Protection

Creating the Queen Elizabeth II Fields Network

Using its structure of Regional Managers the organisation sought to secure nominations of Queen Elizabeth II Fields from all types of recreational landowners across the UK. Through active promotion of the programme to Local Authorities, Town and Parish Councils and other landowners such as sports clubs, the organisation ensured the impact and breadth of the programme. This work was supported by extensive local and national media coverage and social media activity which helped to raise the profile of the programme.

In addition to the focus of Regional Managers we attempted to maximise the influence of other organisations that were well positioned to act as advocates for the Queen Elizabeth II Fields Challenge and had a vested interest in improving the recreational space available to communities. This saw the organisation actively engage with the County Playing Fields Associations, National Governing Bodies for

Sport, Sport England, Sport Wales, sportscotland, Greenspace, Natural England County Sports Partnerships, the Rural Communities Councils and many more.

Increasing the Appeal

The Queen Elizabeth II Fields Challenge presented landowners with a fantastic way to celebrate the landmark events of 2012 in their communities by safeguarding an outdoor recreational space in perpetuity as a permanent living legacy.

To try to ensure the success of the programme, we also offered the opportunity for Queen Elizabeth II Fields to:

- Participate in Have a Field Day celebrations
- Apply to Fields in Trust for improvement grants
- Benefit from external improvement funding as a result of the organisation brokering partnerships with SITA Trust and Sport England
- Nominate their sites and programmes for the Fields in Trust Awards 2012
- Work in partnership with their local ASDA store to promote events and activities
- Use the London Olympic and Paralympic Games to inspire participation in sport.

Indirect Protection

A vital element of the strategy for 2012 was to ensure that the focus of the organisation on the delivery of the Queen Elizabeth II Fields Challenge did not result in any dereliction of duty of other key areas of work.

In line with our strategy in 2011 we aimed to complete and launch an online toolkit that would enable us to direct both site users and the public to advice and guidance less resource intensive than one on one support. This toolkit will also be beneficial in the future when the organisation will have a working relationship with a greatly increased number of recreational spaces.

By maintaining our position on a number of panels relating to policy, we aimed to ensure we continue to represent the best interests of all kinds of recreational space.

Achievements and Performance

Direct Protection

- By 31 December 2012 the organisation had secured 1544 nominations for Queen Elizabeth II Fields: 1313 in England, 125 in Scotland, 93 in Wales and 13 in Northern Ireland
- 320 Have a Field Day events were held in communities across the UK with a total attendance of 60,000 people
- We delivered a key Royal engagement in Nottingham in June 2012 with HM The Queen and TRH The Duke and Duchess of Cambridge enabling HRH The Duke of Cambridge to dedicate the programme to HM The Queen to mark the Diamond Jubilee
- We organised a further Royal engagement in Newcastle-upon-Tyne in October 2012 with HRH The Duchess of Cambridge highlighting the importance of outdoor spaces in deprived inner city areas and their diverse use
- The organisation successfully met all 2012 targets agreed with ASDA and the ASDA Foundation as part of the organisation's first commercially sponsored programme
- ASDA stores across the UK ran in store promotions and fundraising activities in aid of Fields in Trust raising over £400,000
- £1,024,000 was awarded to projects on 52 Queen Elizabeth II Fields in England and Wales as a part of our partnership with SITA Trust
- £105,000 was awarded to 73 improvement projects on Queen Elizabeth II Fields across the UK

- 44 Queen Elizabeth II Fields in London were pledged or received a total of £440,000 in grants to fund increased participation or improvement schemes as a result of a grant from The London Marathon Charitable Trust
- With guidance and support from English Federation for Disability Sport and Scope, we reenergised our work in the area of inclusion by distributing £80,000 between 12 projects on Queen Elizabeth II Fields to improve access to sport and play for disabled children
- The inaugural Fields in Trust Awards were held at Lords Cricket Ground rewarding landowners and communities across the UK for their outstanding efforts to protect and improve recreational space.

Indirect Protection

- The Fields in Trust Fields Toolkit, supported by a grant from The Royal Foundation of the Duke and Duchess of Cambridge and Prince Harry, was launched to provide resources and support to managers and users of recreational spaces. To the end of December 2012 there have been 5,000 unique visitors and 22,500 unique page views
- The organisation achieved a significant gain for outdoor recreational spaces as a result of contributions to the consultation period of the new National Planning Policy Framework launched in March 2012
- We used media exposure effectively to lobby government for key changes to school playing fields policy
- The organisation maintained a key role on a variety of panels relating to provision and use of outdoor recreational spaces including the School Playing Fields Advisory Panel and The Children's Play Policy Forum

For further information on the organisation's achievements in 2012 please refer to our Annual Review.

Financial Review

The success of the Queen Elizabeth II Fields Challenge has enabled leverage of support from existing funders and brought new funding sources. Total voluntary income increased by some 30% over 2011, facilitating planned expenditure on extending Fields in Trust's protection of recreational areas and making possible the award of improvement grants to those protected sites.

Funding sources

Voluntary income

The principal sources of voluntary funding during the year were The ASDA Foundation and the Great Twelve City Livery Companies, for general funds. The London Marathon Charitable Trust donated funds that were restricted to benefit those protected fields situated in London. We are immensely grateful to these and to the other organisations whose donations enabled us to successfully achieve our targets for protection and improvement.

Income from charitable activities

Income from ASDA Stores Limited enabled us to extend our protection and facilitated the community events on those sites, particularly for our Have a Field Day celebrations.

Fields in Trust also works to advise and provide information on the protection and improvement of fields. This enables us to earn income from sources such as:

- Sales of our range of publications, which include advice on play and technical data and recommendations on standards for the provision of recreational facilities
- Consultancy fees from providing strategic advice on the long term protection of fields and recreation areas.

Gifts in Kind

Fields in Trust is grateful to the following for their contributions:

- The Fields in Trust offices in Wales and Scotland are provided at a low, economic rent and make a significant contribution as a gift in kind towards our core costs
- Freshfields Bruckhaus Derringer LLP carry out pro-bono legal work for the Queen Elizabeth II Fields Challenge, as well as allowing us to use their meeting rooms and facilities. Legal work on those fields in Scotland is provided by Dundas and Wilson
- Public relations support is provided by Broadgate Mainland

These contributions have been included in the financial statements at their respective values as notified by the donors or at a comparable market rate.

How the funding was spent

During the year over £2.5m was spent on the continued implementation and development of The Queen Elizabeth II Fields Challenge. This sum includes over £586,000 in grants for long-term protection and improvements to fields protected through this initiative as described within this report.

Including the information and advice services we give, 88 pence in every pound spent by the charity was used directly on its core work. Administration, finance and management costs were allocated across our projects and charitable activities as disclosed at the end of note 6 to the accounts.

Reserves policy

The Trustees review the charity's anticipated income and expenditure targets and budgets on a regular basis, taking into account planned investment and future operating programmes. The Trustees have taken the decision to designate £1.8m from the general reserves as a Fields Legacy Fund. It is hoped this will help to ensure sufficient funding to enable the charity to maintain a watch over the greatly increased number of fields and play areas it now safeguards.

At the close of 2012, the charity and its subsidiary have combined unrestricted reserves of just over £3.6m, comprising:

	£000
Funds representing the Charity's Fixed Assets (designated)	596
Fields Legacy Fund (designated)	1,800
Free Reserves	<u>1,239</u>
	<u>3,635</u>

Free reserves (£1.2m) are those unrestricted funds not invested in fixed assets, earmarked for specific purposes or otherwise committed and represent around 12 months forward expenditure, which is budgeted at £1,174,000 for 2013.

In reviewing Fields in Trust's reserves policy, the Trustees have considered carefully the following conditions, some of which are specific to the charity:

- The nature of the work, which is concerned with land protection in perpetuity
- The lack of guaranteed regular income (e.g. from public service level agreements etc)
- Future needs, opportunities, contingencies and risks
- Responsibilities and obligations to employees

The Trustees consider that, in order to continue Fields in Trust's land protection and improvement policies and to provide the financial flexibility necessary to manage future development, it is prudent to retain reserves totalling around 12 months forward expenditure.

Investment policy and performance

In accordance with the charity's Royal Charter, the Trustees have the power to invest in such stocks, shares, investments and property as they see fit. Professional advice is sought and reviewed annually.

The charity's funds are invested with M&G Securities and the Trustees are satisfied with the continued performance of these investments. The portfolio consists of Charibond and Charifund Common Investment Funds and is held in the ratio of approximately 75% growth funds and 25% income funds, in accordance with the Trustees' current investment policy.

The performance of the investments is reviewed by the audit committee which meets four times a year. The total fund has grown £172.7K during 2012 and there was a further investment of £370,000 during the latter part of the year. Taking into account dividend income received and the capital growth, there was a total return from the investments of 13.1%.

Sufficient cash to maintain adequate day to day working capital is placed on overnight and short-term money markets. During the latter half of the year, significant grants were received and these have been placed temporarily on short-term money markets prior to their appropriate medium- to long-term investment.

Grant making policy

The bulk of Fields in Trust's activities are concentrated on the provision of protection and improvement services, along with campaigning and lobbying for greater awareness. Where funds allow, the Trustees may award grants for the improvement and maintenance of playing fields, play areas and recreational schemes, on condition the field is under the charity's protection. Such grants will generally be made from restricted funding or from general funds designated for that purpose and will be awarded under the conditions imposed by the funder, Fields in Trust or both. The charity does not generally make grants for unsolicited applications or to individuals.

Plans for future periods

The Trustees confirm that the first priority in 2013 will be to finalise all work relating to the Queen Elizabeth II Fields Challenge. The organisation will then move into a new phase of activity which aims to build on the greater reach and profile achieved through the programme. We plan to:

- Execute the remaining Deeds of Dedication for the Queen Elizabeth II Fields
- Endeavour to achieve the few remaining QEII Fields within a 5 mile radius of ASDA stores to fulfil the target of 500 agreed with the principal partner
- Work with the principal partner to highlight achievements of the programme through QEII Field plaque unveilings and signage
- Deliver Have a Field Day 2013 on 500 Fields in Trust protected sites across the UK
- Promote and deliver Fields in Trust Awards 2013 to encourage protection, improvements and activity on Fields in Trust protected sites
- Create a register of all outdoor recreational space across the UK to enable strategic focus for future protection work
- Establish a regular survey and evaluation of all Fields in Trust protected sites
- Support managers and users of outdoor recreational spaces through the provision of exemplary online resources
- Campaign in England, Scotland, Wales and Northern Ireland to effect strengthening of statutory legislation relating to playing fields and outdoor recreational spaces
- Secure improvement grants for Fields in Trust protected sites through both fundraising and third party organisations

- Build effective partnerships with relevant organisations to provide greater impact and support for the organisation's work
- Increase membership of the organisation to leverage lobbying power and create sustainable revenue stream
- Work within the context of current social climate to promote the important role of recreational spaces
- Build on the success of the programme to engage new stakeholders and funders

Overview

2013 represents a significant opportunity for Fields in Trust to capitalise on the success of the Queen Elizabeth II Fields Challenge and identify new opportunities for the next phase of the organisation.

Through the programme we have achieved a far greater profile and awareness of our work and are fortunate that this has coincided with a groundswell of public opinion in support of the importance of outdoor spaces of all kinds.

2013 will present challenges for the organisation in the aftermath of the flagship initiative both in terms of funding and land protection and therefore we will be working to secure a diverse range of programmes to expand income streams and extend activity in existing protected sites.

Funds held as Custodian Trustee

The charity acts as custodian trustee to other charities whose objects are similar and concerned with the protection and improvement of playing fields. Those charities for which Fields in Trust holds investments are listed in note 20 to the accounts. These investments are held separately from the charity's own investments and are not included in the financial statements, although income arising from those investments is held by Fields in Trust in separate restricted funds and shown as a creditor on the balance sheet.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

The law applicable to charities in England, Wales and Scotland under section 144 of the Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the provisions if the

charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

In so far as the Trustees are aware:

- there is no relevant audit information of which the charity's auditor is unaware and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.



Signed on behalf of the Trustees
Lord Howard of Rising
Chairman

7 March 2013

Independent Auditor's Report to the Trustees of Fields in Trust (National Playing Fields Association)

We have audited the financial statements of Fields in Trust for the year ended 31 December 2012 which comprise the Group Statement of Financial Activities, the Group and Charity Balance Sheets and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011 and in accordance with section 44 (1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken for no purpose other than to draw to the attention of the charity's trustees those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charity and charity's trustees as a body, for our audit work, for this report, or for the opinion we have formed.

Respective Responsibilities of Trustees and Auditors

As explained more fully in the Trustees' Responsibilities Statement set out on pages 10 and 11, the trustees are responsible for the preparation of financial statements which provide a true and fair view.

We have been appointed as auditors under section 144 of the Charities Act 2011 and under section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and report to you in accordance with regulations made under that act. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been prepared in accordance with the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If we became aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Kingston Smith LLP

Kingston Smith LLP

Devonshire House
Statutory Auditor
60 Goswell Road
London EC1M 7AD

Date: 7 March 2013

Eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**Consolidated Statement Of Financial Activities (including income and expenditure account)
for the year ended 31 December 2012**

	Notes	Designated Funds				Total Funds 2012 £	Total Funds 2011 £
		Unrestricted funds £	Fixed Assets Fund £	Fields Legacy Fund	Restricted Funds £		
Incoming resources							
Voluntary income	2a	1,591,188	-	-	498,651	2,089,839	1,238,390
Income from charitable activities	2b	256,565	-	-	-	256,565	398,328
Activities for generating funds	2c	1,520,428	-	-	-	1,520,428	214,377
Investment income	2d	67,974	-	-	8,870	76,844	72,684
Total incoming resources		3,436,155	-	-	507,521	3,943,676	1,923,779
Less: costs of generating funds							
Costs of generating voluntary income	6a	227,863	-	-	-	227,863	104,299
Costs of activities for generating funds	6b	54,944	-	-	-	54,944	149,675
Total costs of generating funds		282,807	-	-	-	282,807	253,974
Net incoming resources available for charitable activities		3,153,348	-	-	507,521	3,660,869	1,669,805
Charitable activities							
-Land protection & improvement	6c	1,358,900	-	-	512,885	1,871,785	1,374,398
-Information & advice services	6d	270,287	-	-	93,695	363,982	53,128
Total charitable activity costs		1,629,187	-	-	606,580	2,235,767	1,427,526
Governance costs	6e	22,187	-	-	-	22,187	20,589
Total resources expended		1,934,181	-	-	606,580	2,540,761	1,702,089
Net incoming/ (outgoing) resources for the year	8	1,501,974	-	-	(99,059)	1,402,915	221,690
Movement in investment values	11	112,714	-	-	60,012	172,726	(34,822)
Net movement in funds before transfers		1,614,688	-	-	(39,047)	1,575,641	186,868
Transfers between funds	19	(1,787,257)	(12,743)	1,800,000	-	-	-
Net movement in funds after transfers		(172,569)	(12,743)	1,800,000	(39,047)	1,575,641	186,868
Total funds 1 January 2012		1,411,462	609,094	-	570,564	2,591,120	2,404,252
Total funds at 31 December 2012		1,238,893	596,351	1,800,000	531,517	4,166,761	2,591,120

The notes on the following pages form part of these accounts.

The charity has no gains or losses other than the surpluses or deficits for the two financial years shown above. All amounts relate to continuing activities.

Consolidated and Charity Balance Sheets as at 31 December 2012

	Note	Group		Charity	
		2012 £	2011 £	2012 £	2011 £
Fixed assets					
Tangible fixed assets	10	596,350	609,094	596,350	609,094
Investments	11	2,353,587	1,810,861	2,367,579	1,824,852
		2,949,937	2,419,955	2,963,929	2,433,946
Current assets					
Loans to help recreational schemes	12	-	1,465	-	1,465
Debtors	13	1,010,981	187,332	966,249	200,687
Cash at bank and in hand	14	1,437,053	736,606	1,395,378	676,509
		2,448,034	925,403	2,361,627	878,661
Current liabilities					
Creditors	15	1,231,210	754,238	1,158,795	721,487
Net current assets		1,216,824	171,165	1,202,832	157,174
Net Assets					
	17	4,166,761	2,591,120	4,166,761	2,591,120
Represented by					
Restricted funds	18	531,517	570,564	531,517	570,564
Designated funds	19	2,396,351	609,094	2,396,351	609,094
General funds		1,238,893	1,411,462	1,238,893	1,411,462
		4,166,761	2,591,120	4,166,761	2,591,120

The notes on the following pages form part of these accounts.

These accounts were approved and authorised for issue by the Trustees and were signed on its behalf on 7 March 2013 by

The Lord Howard of Rising
Chairman

Jeremy Hammond
Treasurer

NOTES TO THE ACCOUNTS for the year ended 31 December 2012**1 Accounting policies**

The accounts are prepared under the historical cost convention with the exception of investments which are included at market value. The accounts have been prepared in accordance with the Charities Act 2011, the Charities and the Trustee Investment (Scotland) Act 2005 and the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) and with applicable UK accounting standards. The principal accounting policies adopted are set out below.

a. Funds accounting

Unrestricted funds can be used for any of the charity's objects.

Designated funds have been set aside by the Trustees for use on a specific project or purpose.

Restricted funds have been given to the charity for a particular purpose at the direction of the donor. The funds are ring-fenced until used for that purpose.

b. Incoming resources

Income from subscriptions, grants, legacies, donations and other sources is included in full in the year in which it is receivable. Dividends and interest on investments are accounted for when received and included gross. All income shown in the financial statements is accounted for gross, i.e. before any associated expenditure has been deducted. Gifts in Kind are valued at their equivalent market rate.

c. Resources expended

The accounts are prepared on an accruals basis and any grants payable are recognised when approved by the Trustees.

Costs of generating voluntary income are those costs relating to donation appeals; membership generation and revenue collection; applications for grants, and the associated support.

Costs of fundraising activities comprise the direct expenditure associated with activities such as fundraising events, sponsorship, award functions etc., together with associated support costs.

Land protection and improvement include all costs associated with acquiring, protecting and improving recreational space, along with the costs of lobbying and campaigning for land protection and the relevant support activities.

Information and advice services consists of the costs of producing publications and technical advisory notices; support to members and fields managers; and technical services provided to users and managers of recreational land areas.

Governance costs relate to expenditure on audit and accountancy fees, Trustee meetings and other costs associated with the constitutional and statutory requirements of running the charity.

Support costs are those incurred in administering and supporting all activities of the charity, both operational and fundraising. They include general office functions such as payroll, accounting, IT, human resources etc. These costs have been allocated across the charity's activities as shown in note 6 to the accounts.

d. Depreciation

Long-leasehold property is shown at cost and is depreciated on a straight-line basis over 50 years. Assets not yet in use are not depreciated. Individual fixed assets costing more than £1,000 are capitalised at cost and depreciated over their useful lives as follows:

Office furniture	10 years
Computer and general office equipment	4 years

e. Investments

Investments are included in the accounts at mid-market value at the balance sheet date and the gain or loss on revaluation is shown on the face of the Statement of Financial Activities. Realised gains represent the difference between the sales proceeds and the opening market value of an investment, or cost if purchased in the year.

f. Assets

The charity holds a number of playing fields throughout England and Wales, many of which have been held for a number of years. These assets are not valued within the accounts on the basis that:

- Reliable cost information is not available or is inconsistent and
- The significant costs involved in assessing its value would be disproportionate to any clarity that may be derived from its inclusion as an asset in the financial statements.

Costs incurred are written off in the year of acquisition and the land is held indefinitely.

g. Pension costs

The charity operates a defined contribution pension scheme. The assets of the scheme are held in independently administered funds and the cost of the contributions is recognised in the period in which they are made.

h. Cash flow statement

The charity qualifies for exemption from preparing a cash flow statement, on the grounds of its size.

i. Operating leases

Rentals on operating leases are charged to the Statement of Financial Activities in equal amounts over the term of the lease.

j. Taxation

Irrecoverable VAT is not analysed separately and is charged to the Statement of Financial Activities when the expenditure to which it relates is incurred. It is allocated to the category of expenditure to which it relates. Gift Aid due from voluntary income is recognised when receivable, i.e. in the same period as the income from which it is due is received.

k. Consolidation

The Statement of Financial Activities (SOFA) and Balance Sheet consolidate the financial statements of Fields in Trust and its subsidiary NPFA Services Limited. The results of the subsidiary are consolidated on a line-by-line basis.

2 Incoming resources

	unrestricted funds £'000	designated funds £'000	restricted funds £'000	total 2012 £'000	total 2011 £'000
2a Voluntary income					
Charitable Trusts	1,098	-	484	1,582	1,038
Grants from public bodies (see note 3)	-	-	15	15	23
Donations from individuals and legacies received	29	-	-	29	38
Clubs and Associations	26	-	-	26	16
Corporate donations	422	-	-	422	112
Membership subscriptions	16	-	-	16	12
	1,591	-	499	2,090	1,239
2b Income from charitable activities					
Grants from public bodies (see note 3)		-	-		1
Technical consultancy	14	-	-	14	13
QEII Fields Challenge funding		-	-		322
Publications sales	2	-	-	2	3
Field income and rent	241	-	-	241	59
	257	-	-	257	398
2c Activities for generating funds					
Sponsorship and events	1,478	-	-	1,478	178
Rental income from long leasehold property	42	-	-	42	36
	1,520	-	-	1,520	214
Sponsorship and fundraising events are undertaken by the charity's wholly owned trading subsidiary, NPFA Services Limited. A summary of the company's trading results is shown in note 4 below.					
2d Investment income					
Investment income	66	-	9	75	72
Interest on cash deposits & loans	2	-	-	2	1
	68	-	9	77	73
Total incoming resources	3,436	-	508	3,944	1,924

3 Grants from public bodies (included in note 2a above)

	unrestricted funds £'000	designated funds £'000	restricted funds £'000	total 2012 £'000	total 2011 £'000
Scottish Government	-	-	15	15	23
Future Jobs Fund (DWP)	-	-	-	-	1
Total grants from public bodies	-	-	15	15	24

4 Incoming resources from trading subsidiary

Fields in Trust has a wholly-owned trading subsidiary company, NPFA Services Limited, which is incorporated in the UK and pays all of its profits to the charity by Gift Aid. The company's main activity during the year has been sponsorship; public relations and information; and facilitating public awareness of the Queen Elizabeth II Fields Challenge. The charity owns the entire share capital of £30,000 ordinary shares of £1 each. A summary of trading results of the subsidiary alone is shown below.

	2012	2011
	£'000	£'000
Turnover	1,478	178
Costs of sales and administration costs	(1,354)	(143)
Net profit	124	35
Amount gift aided to charity	(124)	(35)
Retained in subsidiary	-	-
The assets and liabilities of the subsidiary were:		
Current assets	786	82
Current liabilities	(772)	(68)
Total net assets	14	14
Aggregate share capital and reserves	14	14

5 Financial performance of the charity

The consolidated statement of financial activities includes the results of the charity's wholly owned subsidiary NPFA Services Limited, which carries out sponsorship, events and public relations for the Queen Elizabeth II Fields Challenge. The summary financial performance of the charity alone is:

	2012	2011
	£'000	£'000
Incoming resources	3,530	1,746
Gift aid from subsidiary company	124	35
	3,654	1,781
Costs of generating voluntary income/fundraising activities	(246)	(111)
Expenditure on charitable activities	(1,985)	(1,428)
Governance costs	(20)	(20)
Net incoming resources	1,403	222
Total funds brought forward	2,591	2,404
Movement in investment values	173	(35)
Total funds carried forward	4,167	2,591

6 Resources expended		2012	2011
		£'000	£'000
6a	Costs of generating voluntary income		
	Staff costs (including on-costs and travel)	185	73
	Membership recruitment & sundry fundraising costs	29	-
	Consultancy	-	17
	Office costs	14	14
		<u>228</u>	<u>104</u>
6b	Costs of activities for generating funds		
	Sponsorship, events and related costs	48	143
	Rental property costs	7	7
		<u>55</u>	<u>150</u>
6c	Land protection and improvement		
	Staff costs (including on-costs and travel)	754	542
	Fields inspections and associated costs	4	4
	Fields insurance	9	10
	Legal advice	54	64
	QE II Fields memorial plaques	16	106
	Grants for long-term protection and improvements to sites and facilities	507	367
	Consultancy	91	73
	Publicity, marketing, website and event costs	309	73
	Depreciation	19	25
	Office costs	109	110
		<u>1,872</u>	<u>1,374</u>
6d	Information and advice services		
	Staff costs (including on-costs and travel)	147	19
	Training and development of community support	13	11
	Grants for play area accessibility	80	-
	Consultancy	18	3
	Publicity, marketing, website and event costs	60	3
	Depreciation	4	-
	Office costs	42	17
		<u>364</u>	<u>53</u>
6e	Governance costs		
	Trustee/committee costs	3	4
	Trustee Indemnity Insurance	6	6
	Audit costs	9	7
	Legal and professional costs	4	4
		<u>22</u>	<u>21</u>
	Total resources expended	<u>2,541</u>	<u>1,702</u>

Audit costs

The total audit costs of £9,195 (plus some irrecoverable VAT) are split between the charity (£6,870) and the trading company (£2,325). The costs for the trading company are included in note 6b above.

Support costs

Support costs of £137,656 are included within the total cost of resources expended shown above (2011: £118,026). Where possible, these costs are allocated directly to the relevant activity at the time they are incurred. The remaining costs that contribute to more than one activity, or where it is impracticable to specifically attribute the costs to a specific project, have been allocated as follows:

Support cost	Land Protection & Improvement £'000	Information & Advice £'000	Total support costs £'000	Basis of allocation
Support staff costs	51	10	61	Allocated according to the type of projects undertaken, consistent with the use of resources.
Consultancy	11	2	13	
IT	2	1	3	
General office	15	3	18	
Accommodation	17	3	20	
Depreciation	19	4	23	
	115	23	138	
2011	114	4	118	

7 Grants payable

The following grants paid or committed during the year are included in resources expended shown in note 6c above (2011: £367,000):

Type of Grant	Type of Recipient	Nature of Grant	Total Grants £'000
County grants awarded under the QEII Fields Challenge	Local authorities, Parish councils and local associations	Playing field improvements and exercise equipment	118
WREN Landfill Tax Credit funding	Local Authorities	Outdoor gyms	85
London Marathon Trust funding	Local authorities, Parish councils and local associations	Playing field improvements and exercise equipment	304
Inclusion fund	Local authorities, Parish councils and local associations	Accessibility for the physically impaired	80
			587

8 Net incoming resources for the year

The net surplus for the year is after charging:

	2012 £'000	2011 £'000
Depreciation	23	26
Audit fee (audit work only)	9	7
Rentals under operating leases	10	10

9 Staff and Trustee costs

	2012 £'000	2011 £'000
Staff salaries	826	491
National Insurance Contributions	94	55
Pension costs	123	23
Total staff costs	1,043	569

The number of employees whose emoluments fell within the following bands were:

	2012	2011
£60,000 - £70,000	2	2
£80,000 - £90,000	-	1
£140,000- £150,000	1	-

During the year the Chief Executive's emoluments included a sum of £50,444 relating to salary unpaid in earlier years. Pensions contributions made on behalf of the above individuals totalled £104,450 in the year. These figures are included in gross pay and pensions in note 9.

The average number of employees during the year, calculated on full-time equivalents, was as follows:

	2012	2011
Chief Executive	1	1
Fundraising	2	1
Project work	12	5
Fields work	4	4
Administration & support	1	1
Total	20	12

No Trustee received any remuneration during the year. 5 Trustees were reimbursed travelling costs for attendance at Council meetings during the year amounting to £1,839 (2011: 5, £1,815).

10 Tangible fixed assets

	Long Leasehold Property £'000	Office/IT Equipment £'000	Office Furniture £'000	Database £'000	Group and Charity Total £'000
Cost					
At 1 January 2012	659	41	2	20	722
Additions	-	5	6	-	11
Disposals	-	-	(2)	-	(2)
At 31 December 2012	659	46	6	20	731
Depreciation					
At 1 January 2012	67	29	2	15	113
Charge for the year	13	5	1	5	24
Written back on disposals	-	-	(2)	-	(2)
At 31 December 2012	80	34	1	20	135

Net book value					
At 31 December 2011	592	12	-	5	609
At 31 December 2012	579	12	5	-	596

Fields in Trust protects in perpetuity more than 14,700 acres of recreational land on over 1,814 sites (2011: 9,000 acres; 1,396 sites) in England and Wales. In addition to the above tangible fixed assets, the charity owns the freehold of 175 playing fields under permanent endowments representing 1,010 acres. No value is given to this land on the basis that:

1. Reliable cost information is not available or is inconsistent and
2. The significant costs involved in assessing its value would be disproportionate to any clarity that may be derived from its inclusion as an asset in the financial statements.

Costs incurred are written off in the year of acquisition and the land is held indefinitely.

11 Investments at market value

The charity's investment portfolio is held in M&G Securities Common Investment Funds, Charibond and Charifund. Unrealised gains or losses arising on restricted funds are allocated to those funds in proportion to the individual fund balances.

	Income funds £'000	Growth funds £'000	Group and Charity Total £'000
Market value at 1 January 2012	589	1,222	1,811
Acquisitions at cost		370	370
Realised & unrealised gains during year	24	149	173
Market value at 31 December 2012	613	1,741	2,354
Historical cost at 31 December 2012	578	1,680	2,259

Charity Investment

Fields in Trust owns 100% of the share capital of NPFA Services Limited. For details on the company's results and valuation, please see note 4.

12 Loans to help recreational schemes

	2012 £'000	2011 £'000
At 1 January 2012	1	1
Written off as irrecoverable	(1)	-
At 31 December 2012	-	1

13 Debtors: Amounts falling due within one year

	Group		Charity	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Trade debtors	973	126	229	126
Taxation & social security		22		
Prepayments and accrued income	27	27	27	27
Other debtors	11	12	11	13
Amounts due from subsidiary			699	35
	1,011	187	966	201

14 Cash at bank and in hand

Sufficient cash to maintain adequate day to day working capital is placed on overnight and short-term money markets. During the latter half of the year, significant grants were received and these have been placed temporarily on short-term money markets prior to their appropriate medium- to long-term investment.

15 Creditors: Amounts falling due within one year

	Group		Charity	
	2012 £'000	2011 £'000	2012 £'000	2011 £'000
Trade creditors	62	178	53	147
Taxation & other social security	250	17	222	17
Accruals and deferred income	94	52	59	50
Grant Commitments	637	323	637	323
Income arising from funds held as Custodian Trustee	188	184	188	184
	1,231	754	1,159	721

16 Operating leases

At the year end, there were annual commitments in respect of operating leases as follows:

	2012 £'000	2011 £'000
Expiring within less than 1 year	4	-
Expiring within 2-5 years	5	9

17 Analysis of net assets between funds

	General £'000	Designated £'000	Restricted £'000	Total £'000
Tangible fixed assets		596		596
Investments	822	1,000	532	2,354
Cash at bank	449	800	188	1,437
Current assets	1,011			1,011
Current liabilities	(1,043)		(188)	(1,231)
Total	1,239	2,396	532	4,167

18 Restricted funds

	Balance 1 Jan 2012 £'000	Movement in resources			Balance 31 Dec 2012 £'000
		Incoming £'000	Outgoing £'000	Gains/ (Losses)	
Funds given for:					
Long-term protection of playing fields and play space					
Filwood Playing Field, Bristol	221	5	(8)	26	244
Landfill Tax Credit Scheme	94	2	(84)	4	15
War Memorial Fields project	9	-	-	1	10
Fields in Trust Scotland	6	15	(21)	-	-
Other funds	6	-	-	1	7
	336	21	(113)	32	276

Fields development					
London Marathon Trust	-	330	(304)	2	28
Comic Relief – Games Changers	-	22	(14)	1	9
Chesterfield Hockey Field	121	3	(1)	15	138
County Donations, QEII Fields Challenge	30	118	(79)	7	76
Other funds	3	13	(16)		
	154	485	(413)	25	251
Information and advice in respect of recreational development					
Inclusion fund (Disabled Play Project)	81	-	(80)	3	4
Total funds	571	507	(607)	60	531

The main purposes for the restricted funds are as follows:

Fields protection – these are sums given for specific geographical sites to enable the long-term legal protection process and to maintain those sites, ensuring their continued use by local beneficiaries;
Fields development - these relate to sums given for the installation and improvement of facilities on specific sites, for example playing surfaces, play equipment etc.;

Information and advice - these funds are awarded under a service contract or donated for the purpose of giving advice to recreational users on improving facilities; for providing information on local protection issues or for advising on specialist facilities, for example for disabled children.

Staff costs of £4,475 (2011: £8,480) have been allocated directly to the individual restricted funds as applicable and are included in the outgoing resources shown above.

Sufficient resources are held in an appropriate form to enable each fund to be applied in accordance with the restrictions imposed on those funds.

19 Designated Funds

	Fields Legacy Fund	Fixed Assets Fund	Total Designated Funds	
	£'000	£'000	2012 £'000	2011 £'000
Balance at 1 January		609	609	625
Transfer from/(to) General Fund	1,800	(13)	1,787	(16)
Balance at 31 December	1,800	596	2,396	609

Designated funds are those funds that have been earmarked for a specific purpose at the discretion of the Trustees. The Trustees consider that the value of the fixed assets (representing in the main the long leasehold building owned by the charity) should be designated as a 'fixed asset fund'. The value of the fixed assets at 31 December 2012, after providing for depreciation, is £596,350 (2011: £609,094) and a transfer between general and designated funds to reflect the movement in the year has been made accordingly.

During the year, the Trustees took the decision to designate £1.8m of the general funds as a Legacy Fund for the future of the significantly increased number of fields that are now safeguarded as a result of the successful Queen Elizabeth II Fields Challenge. A transfer from the general funds was made accordingly.

20 Other funds held

The charity acting as custodian trustee holds investments not included in the balance sheet. However income arising from those investments is shown as a creditor on the balance sheets.

	2012	2011
	£'000	£'000
Book value	709	727
Market value	868	829

These investments are held separately from Fields in Trust's own assets and are held on behalf of the following:

Bluebell Hill, Aylesford
 Brow Edge Playing Field, Backbarrow, Cumbria
 Dolwyddelan Playing Field, Gwynedd
 Haling Grove, Croydon
 Holt Playing Field, Norfolk
 Kendal Cricket Club, Cumbria
 King George's Fields Residuary Fund
 King George's Field, Stepney, London
 Lightwater Playing Field, Surrey
 Firgrove Playing Field, Rochdale, Manchester
 Pen Park, Bristol
 Stamford Bridge Playing Field, Yorkshire
 Watersfield Playing Field, Sussex
 Wedmore Playing Field, Somerset
 King George's Field, Worth, Kent
 West Chilton Field, West Sussex

The objects of the above trusts are similar to those of the charity and concerned with the protection and improvement of recreational space.